



sonshine
CHRISTIAN SCHOOL
ELEMENTARY SCHOOL

STUDENT
HANDBOOK

5/10/2023

Sonshine Christian Elementary School

Student Handbook

Attendance:

Washington state law requires children 8-18 years of age to attend school regularly. If a parent/guardian chooses to enroll a child aged 6-7 in school, the child is required, by law, to attend the full school session (full day, all school year). To ensure compliance, teachers at Sonshine Christian School take attendance daily.

When a child is absent or late, it is the parents' responsibility to communicate with the school the excuse for the absence or lateness. Communication can be done through a phone call, in writing/e-mail, or through direct contact with a school official (administrator and/or your child's teacher). This holds for full day absences, late arrivals, and early dismissals.

If a child has been chronically late or absent, the teacher and/or administrator will contact the parents/guardians via e-mail and written letter sent home inquiring of the absences and explaining the importance of being at school.

Dress Code:

A school dress code ensures that students' dress is appropriate, does not interrupt the instruction of learning, and keeps everybody safe.

1. Dress or accessories (jewelry, hair accessories, etc.) which are considered unsafe or disruptive to the learning environment are not allowed.
 - a. Shoes must be a closed heel or a strap around the back of the foot.
 - b. No high heels
 - c. Jewelry and hair accessories that become a distraction will be taken away
2. Shoes are to be worn at all times
3. Clothes shall properly cover all undergarments at all times.
4. Hats and hoods on hooded sweatshirts are not be worn in the building at any time unless there is a special occasion (i.e. hat day for spirit week) or if there is a specific need for the hat/hoodie and the teacher has been contacted by a parent/guardian about said need.

Sonshine Students SHINE!

Study the SHINE Behavior Matrix located in the your student handbook!

SONSHINE STUDENTS:

S

STAY SAFE

H

HAVE RESPECT

I

I AM RESPONSIBLE

N

NICE AND CHRISTLIKE

E

EVERYONE READY TO
LEARN

Classroom rules:

1. Be safe
2. Be responsible
3. Be respectful
 - a. Follow directions quickly (the first time)
 - b. Raise your hand for permission to speak
 - c. Raise your hand for permission to leave your seat
 - d. Make smart choices
 - e. Make your teacher happy 😊
4. Be ready to learn
5. Be Christlike

Recess Rules:

Outdoor recess:

- 1. Be safe**
 - a. Walk in hall and on sidewalk/blacktop
 - b. Stay within playground boundaries
 - c. Use equipment safely and follow game rules.
- 2. Be respectful**
 - a. Keep hands, feet, and objects to self
 - b. Use polite language and a respectful tone of voice

Indoor recess:

- 1. Be safe**
 - a. Walk
 - b. Stay in designated area at all times (unless using the restroom with adult permission)
 - c. Use provided materials safely and appropriately
- 2. Be respectful**
 - a. Keep hands, feet, and objects to self
 - b. Use polite language and respectful tone of voice

Lunch Rules:

1. Follow adult directions at all times
2. Remain seated while eating and until dismissed
3. Use appropriate voice control (soft voices/only the people right by you should be able to hear you) and language
4. Use appropriate table manners
5. Clean up own area (table, seat, and floor)

Hallway Rules:

1. Use walking feet
2. No talking (we don't want to disrupt the learning in the other classrooms)
3. Hands to self (at sides or behind back)

Field Trip Rules:

1. Listen to all adults at all times
2. Be safe and respectful
3. When traveling: stay seated at all times, use whisper voices
4. Keep hands and feet to self at all times
5. Never leave your chaperone
6. Have fun!

Study Skills:

1. Come to class prepared with necessary materials
2. Be an active participant (listen well and take part in the learning process)
3. Ask questions to clarify problems

Homework:

Homework is not meant to be busy work. Homework is supposed to be a time to practice at home what has been learned in school. For homework, we expect students to:

1. Practice reading at least 20 minutes 5 days a week
2. Practice spelling words (the weekly spelling words will help with writing, but they also follow the phonics rule we are learning for the week in reading, so it will also help with reading skills)
3. Practice math fluency (addition, subtraction, multiplication, division)
4. Talk to your parents about what you learned each day...teach them something 😊

Every once in a while, students will have an at home project to do that aligns with a project we are working on in school. When that happens, more details about specific projects will be sent home at the appropriate time.

Take Home Folders:

Take home folders are one way parents/guardians and teachers/administrator communicate with each other. School work, newsletters, field trip permissions slips are just a few examples of what goes in a folder. Your take home folders are to be taken home every day. It is your responsibility to empty the folders every night and give the papers inside to your parents. It is also your

responsibility to return the folder to school every morning. You never know, there might be a special surprise hidden inside. ☺

Birthday Celebrations:

Birthdays are special and we want to recognize each student on his or her birthday. Please feel free to bring a treat to share with the class to celebrate. We will celebrate birthdays during snack time or at lunch.

Snack:

Good nutrition is essential for brain development, function, and focus. When students eat a healthy snack, it provides them with appropriate fuel to focus in class. We will have snack in class following recess. Students should bring a healthy snack from home. Examples of a healthy snack are:

- Pretzels
- Goldfish
- Graham crackers
- Fruit/veggies (cut up if possible)
- String cheese
- Trail mix

Items from home:

We cannot be responsible for lost or broken toys. Please DO NOT bring candy, gum, money, toy weapons (or real weapons). Toys and other items from home are not allowed during school unless it is sharing day and they must remain in backpacks till the appropriate time.

Elementary Student Internet Use Agreement

Sonshine Christian Elementary School has established Internet accessibility for educational purposes. Filtering software and oversight are in place to protect students from the harmful aspects of the Internet.

I agree that:

I will never give out private information, such as my last name, my address, my telephone number, or my parent's work address or telephone numbers on the Internet.

I will never give out the address or telephone number of my school on the Internet without first asking an adult's permission.

I understand which sites I can visit and which ones are off-limits.

I will tell an adult right away if something comes up on the screen that makes me feel uncomfortable.

I will never agree to meet in person with anyone I meet online.

I understand that I will not be using e-mail on school computers.

I will remember that going online on the Internet is like going out in public, so all the safety rules I already know apply here as well.

I know the Internet is a useful tool, and I will always use it responsibly.

I will not input any non-commercial hardware into the school's computer without checking first with my teacher.

I will not plagiarize works that I find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.

Violations will result in a loss of access as well and possibly disciplinary action.

*** As the parent or legal guardian of the minor student signing below, I grant permission for my son or daughter to access the Internet.**

Parent Signature: _____

■ **Review this handbook including the internet use agreement section with your parents. After you have reviewed and talked about this handbook and the internet use agreement with your parents, sign below. Sign this section and return to your teacher. (Keep the rest of the handbook at home).**

Student Signature

Parent Signature

